

**THE UNIVERSITY OF HONG KONG
GRADUATE SCHOOL**

Application Form for Workshop Registration

Notes:

1. Part I should be completed by the applicant and Part II the supervisor of the applicant. The completed form should be submitted to the Graduate School **at least two weeks before the commencement of the workshop.**
2. Applicants should fill in one form for each workshop they would like to register. The Graduate School will notify applicants of the results by email.
3. For enquiries, please contact the Graduate School (phone: 2857 3470 or email: gradsch@hku.hk).

Part I - To be completed by Applicant * Please circle as appropriate.

Name (in Block Letters): (Dr./Mr./Miss/Ms/Mrs)* _____
(Surname) (Given Names)

University No : Degree Registration Date:
Day Month Year

Programme: _____ Study Mode: Full-time / Part-time* _____

Department: _____ Faculty: _____

Email: _____ Contact No.: _____

Workshop that applicant would like to register:

Name of workshop: _____

Date & Time of the workshop: _____

Reasons for attending the workshop:

Signature: _____ Date: _____

Part II – To be completed by Supervisor

I, the undersigned, have no objection to _____ (name of applicant)'s participating in the above workshop at the time specified above. If this application is successful, he/she will be able to attend the workshop accordingly. **In the unlikely event of a no-show, please notify me in writing.** Thank you.

Signature: _____ Date: _____

Name of Supervisor: _____ Email: _____

For Graduate School Office Use

The applicant is successfully registered put on the waiting list

Remarks (if any):

Signature: _____ Date: _____

Name: _____ Inform applicant on: _____