

THE UNIVERSITY OF HONG KONG
Graduate School

To: 3-year PhD Students Registered on September 1, 2011 and thereafter

Research Ethics for Graduate Students (GRSC6029/6030/6031/6032/6033)*

Research Ethics for Graduate Students is a compulsory course for 3-year PhD students who registered on September 1, 2011 and thereafter. If you have not taken an equivalent course in previous research degree programme, you must complete GRSC6029/6030/6031/6032/6033 before your probationary period ends. There are five discipline-specific Research Ethics courses. You are kindly advised to select the one intended for your home Faculty. Please refer to the following websites in the Graduate School for details of the courses and enrolment procedures:

Course Timetable and Description:

<http://www.hku.hk/gradsch/web/student/course/gs/index.htm>

Course Enrollment Procedure:

<http://www.hku.hk/gradsch/web/student/course/selection.htm>

2. If you have already had equivalent training, you may apply for course exemption using the attached form (document 260/714). Applications will require endorsement from supervisors, Departmental Research Postgraduate Committees and Faculties. Relevant supporting documents which include course syllabus and transcript of studies should be enclosed. The Board of Graduate Studies will consider the applications on a case-by-case basis. Applications should reach the Graduate School at least two weeks before the commencement of the semester.
3. Should you have any further enquiries, please contact the Graduate School (e-mail: gradsch@hku.hk or telephone: 2857 3470).

Graduate School
July 2014

*Remark: GRSC6009 *Research Ethics for Graduate Students* which was offered before September 2013 has been replaced by GRSC6029/6030/6031/6032/6033 from the academic year of 2013-14 onwards.

For Graduate School Office Use

Part IIIA – To be completed by the Secretariat of the BoGS if the research ethics course previously completed was offered by the Graduate School of The University of Hong Kong

The application for exemption is approved not approved.

Remarks (if any):

Signature: _____ Date: _____

Name:

Part IIIB – To be completed by the Chairperson of the BoGS if the research ethics course previously completed was not offered by The University of Hong Kong

The application for exemption is approved not approved.

Remarks (if any):

Signature: _____ Date: _____

BoGS Chairperson

Part IV – To be completed by the Graduate School

To: Faculty of _____ (Attn.: _____)

From: Graduate School

Please be informed that the Board of Graduate Studies has approved / has not approved the application.

Remarks (if any):

Please notify the applicant and the supervisor(s) of the above decision.

ASE will be requested to create an enrollment record for the student concerned by the end of the semester in which the course is offered and your Faculty will then be asked to enter the grade "EX" for the student in the SIS using Quick Enroll. Please contact the SIS team (email: sisenrol@hku.hk, tel: 2819-0777) if there are queries on using Quick Enroll.

Thank you.

Signature: _____ Date: _____

Name: